



**UNIVERSITY OF NAIROBI
INTERNAL ADVERTISEMENT**

Applications are invited for the following position:

CHIEF ICT OFFICER (COMMUNICATION) GRADE 12, INFORMATION AND COMMUNICATION TECHNOLOGY CENTRE (ICTC), CENTRAL ADMINISTRATION, ADVERT REF AC/9/213/23 - 1 POST

Job Specifications (Applicants shall have)

- Either MSc. Degree in Electrical/Telecommunications Engineering or Computer Networks or an equivalent qualification plus five (5) years experience at the level of Senior ICT Officer Grade 8/9/10 (DEF) **OR** a BSc degree in any of the above areas plus seven (7) years experience at the level of Senior ICT Officer Grade 8/9/10 (DEF). In addition, must have worked for at least 3 years in network management in a corporate environment and at least one (1) year's team management experience.
- Possess the following: technical skills in Telecommunications Infrastructure and Service management, effective communication and good interpersonal skills and good systems analytical skills.

Duties and responsibilities:

1. To assist in planning, designing, implementing, and management of Communications, Infrastructure, and Services in line with the established policies, standards and procedures.
2. To carry out needs assessment in order to define and implement Communications, Infrastructure and Service projects.
3. To formulate, implement and maintain robust Communications, Infrastructure and Services security mechanisms.
4. To monitor and fine-tune the performance of Communications, Infrastructure and Services.
5. To oversee the implementation, maintenance and support of Communications, Infrastructure and Services.
6. To identify tools, services and facility requirements and advice on their procurement.
7. To perform any other duties assigned by the Manager (Communications)

NOTES

1. Applicants should email their application letters, certified copies of certificates and curriculum vitae (CV) giving details of their qualifications, experience and three (3) referees, as well as indicating their telephone and e-mail contacts.
2. Applications and related documents should be forwarded to the Director, Human Resource, University of Nairobi.
3. Applicants should state their current designations, salaries and other benefits attached to those designations.
4. The application letter must bear the reference code indicated in the advertisement.
5. Late applications will not be considered.
6. Applications should be emailed as one file in PDF to: recruit-cictocomm@uonbi.ac.ke

CLOSING DATE: FRIDAY, OCTOBER 13, 2023

**THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER.
ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED.**