



**UNIVERSITY OF NAIROBI**  
**INTERNAL ADVERTISEMENT**

Applications are invited for the following position:

**PRINCIPAL CATERING OFFICER, GRADE 13, CATERING DEPARTMENT, CENTRAL ADMINISTRATION – ADVERT NO. AC/4/274/26 (R&T) – 1 POST**

For Appointment to this grade, the applicant must have:

**Academic and professional Requirements**

- a) Master's degree in Food Technology or Institutional Management or Hotel Management
- b) 9 years' relevant experience in Institutional Management or Hotel Management
- c) Must have worked in a busy environment at the level of Senior Catering Officer or its equivalent for at least 3 years
- d) Computer Literate

**NOTES:**

1. Applicants should email their application letters, certified copies of certificates and curriculum vitae (CV) giving details of their qualifications, experience and three (3) referees, as well as indicating their telephone and e-mail contacts.
2. Applications and related documents should be addressed to the Director, Human Resource, University of Nairobi.
3. Applicants should state their current designations, salaries and other benefits attached to those designations.
4. The application letter must bear the reference code indicated in the advertisement.
5. Late applications will not be considered.
6. Applications should be emailed as one file in PDF to: [recruit-princoc@uonbi.ac.ke](mailto:recruit-princoc@uonbi.ac.ke)

**CLOSING DATE: TUESDAY, MAY 12, 2026**

**THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER. ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED**